

January 7th, 2022

Dear George Hall Families,

San Mateo County has developed The Big Five in order to provide schools with emergency response procedures. At George Hall, our School Site Council, which is composed of teachers, parents, school administrative staff and the principal, reviews the specifications of the school site safety plan annually.

Safety is continually addressed and reviewed with staff at monthly staff meetings, and we have school-wide training drills. The goal of the training drills are to improve our ability to protect students, save lives, and reduce injuries. Regular practice of our emergency response procedures allow us to evaluate our emergency operations plan and improve our response skills.

Attached you will find information on the Big Five, our emergency response plan. Open communication between home and school is critical to the safety and well-being of our students. Please talk with your children about school emergency response plans and review “The Big Five” periodically. Remaining calm; following the plan is the best course of action to support your child’s safety in a school emergency.

In the case of an actual emergency, the school works directly with law enforcement and district office personnel to respond quickly to the crisis and communicate swiftly with families. Safety is the primary focus, then communication with families and community, and emotional support in the aftermath. In most cases the primary mode of communication will be through School Messenger.

In the event of an evacuation, **the primary reunification location is Trinity Baptist Church at 39 E. 39th Ave., San Mateo**; however, depending upon the details of the crisis, this location could change. In order to protect students, students will only be released to the parents and/or other adults listed on the student’s Emergency Card. It is always good practice to ensure that this card is regularly updated with accurate information. **In the event of an actual emergency any approved emergency contact person should be prepared to show identification.** This procedure is designed for your child’s protection and for your peace of mind.

If you have any questions, please reach out to me or your student’s teacher.

Sincerely,
Annaben Chennault
Akazemi@smfc.k12.ca.us

One-Page Overview of The Big Five ([English](#), [Spanish](#))