

San Mateo-Foster City School District
Short Term Independent Study (STIS) due to COVID Quarantine
Master Learning Agreement
([Fillable PDF Version](#))

Pupil's Last Name: _____ First: _____

School Enrolled: _____ Student I.D. _____ Grade _____

Home Address: _____ City _____

Duration (# of days) _____ Beginning Date: _____ Ending Date: _____

Assignments:

- Assignments will be distributed and turned in through SeeSaw Digital Classroom for TK-1st or Google Digital Classroom for 2nd-8th.
- All assignments will be posted to the digital classroom, accessed through the student's email.
- All assignments will include the following information required by independent study rules: the expected time to complete the assignment (which translates into the attendance minutes earned for completion of the assignment); the due date; the learning objectives for the assignment; and the method of evaluation of the assignment.
- Some assignments may require hard copy materials, which the school will schedule with families to pick up.

To Be Completed by Student and Family:

We have read all the following pages of this agreement, and agree to all the conditions set forth within.

Student Signature _____ Date _____

Parent/Guardian/Caregiver _____ Date _____

To Be Completed by SMFCSD staff:

We have read all pages of this agreement, and agree to all the conditions set forth within.

For TK to 5th grade students:

Supervising Teacher Name

Signature

Date

For 6th to 8th grade students:

Content Area	Content Teacher Name	Signature	Date
English Language Arts			
English Language Development (if applies)			
Math			
History/Social Studies			
Science			
PE			
Elective:			

Principal Name

Signature

Date

School Responsibilities:

- The major objective for the duration of this agreement is to enable the student to keep current with their grade-level studies for the period covered by this agreement.
- This agreement is to enable the student to successfully reach the objectives and complete the assignments identified in the *SeeSaw or Google Digital Classroom* that will be a part of this agreement. With the support of the parent, guardian, or caregiver, the student will submit assignments on or before the due date specified.
- According to district policy for Independent study in grades K-8, no more than 2 weeks or 10 school days may elapse between when an assignment is made by the teacher and the date it is due for all Option 2 agreements.
- The San Mateo-Foster City School District will provide the teacher services, instructional materials, and other necessary items and resources as specified for each assignment--including chromebook and wifi hotspots (if needed) to access the digital classrooms
- The student will complete, during the term of this agreement, the course work listed in *The SeeSaw or Google Digital Classroom*. All course work will be consistent with the San Mateo-Foster City School District adopted curriculum. *The SeeSaw or Google Digital Classroom* and digital assignments include the objectives, study methods, evaluation methods, and resources covered by this agreement.

- The Short Term Independent Study program, under COVID circumstances, is a voluntary optional alternative in which no pupil may be required to participate. Students and families may choose to have these days recorded as absences, instead of participating in the STIS program.
- The student's work will be evaluated by the method specified in the *SeeSaw or Google Digital Classroom*.
- The student agrees to meet digitally with or report to the teacher regularly, in accordance with the frequency, date, time, and location specified in *the SeeSaw or Google Digital Classroom*.

Student Responsibilities: *I understand that:*

- Independent Study is a form of education that I have voluntarily chosen and I will always have a classroom option available, except when under quarantine directions.
- I am entitled to textbooks and supplies, supervision by a certificated teacher, and all the services and resources received by other children enrolled in my grade.
- I have the same rights as other students in my grade.
- I must follow the discipline code and behavior guidelines of the district.
- If I do not complete the assignments specified in the *SeeSaw or Google Digital Classroom* by the specified date and to an acceptable level, the work may not satisfy my classroom work requirements and I may not be allowed to continue in Independent Study.

I agree to:

- Follow the specifications and requirements in the *SeeSaw or Google Digital Classroom*.
- Complete my assigned work by its due date, as explained by my teacher and described in my written/posted assignments.

Parent/Guardian/Caregiver Responsibilities: *I agree to the conditions listed under "Student." I also understand that:*

- Learning objectives are consistent with and evaluated in the same manner as in the traditional program.
- If my student has an individualized educational program (IEP), the IEP must specifically provide for his or her enrollment in Independent Study.
- Unless otherwise indicated, the supervising teacher who signs this agreement will meet with my student on a regular basis as specified in *the SeeSaw or Google Digital Classroom*, to direct the student's study and measure progress toward the objectives in this agreement.
- I am responsible for supervising my student while he or she is completing the assigned work and for ensuring the submission of all completed assignments necessary for evaluation.
- I am liable for the cost of replacement or repair for willfully damaged books and other school property checked out to my student.
- It is my responsibility to provide any needed transportation for my student's scheduled meetings and any other travel covered by this agreement.
- I have the right to appeal to the school administrator any decision about my student's placement or school program in accordance with the San Mateo-Foster City School District's policies and procedures.

San Mateo-Foster City School District
Short Term Independent Study under COVID Circumstances
Verification of Completion/Non-Completion of Independent Study Contract

Pupil's Last Name: _____ First: _____

School: _____ Grade: _____ Teacher: _____

Duration (# of days) _____ Beginning Date: _____ Ending Date: _____

For TK to 5th grade students:

The contract: has been fully has been partially has not been completed.

_____ Number of days for which work was assigned

_____ Number of days of ADA credit earned

Supervising Teacher Name

Signature

Date

For 6th to 8th grade students:

Content Area	Contract Fully-Partially-Not Completed	Content Teacher Name	Signature	Date
English Language Arts				
English Language Development (if applies)				
Math				
History/Social Studies				
Science				
PE				
Elective:				
_____ Number of days for which work was assigned		_____ Number of days of ADA credit earned		

Principal Name

Signature

Date

Assistant Superintendent Name

Signature

Date

A representative sample of the "graded" work must be attached to this form and kept on file.