

SAN MATEO-FOSTER CITY SCHOOL DISTRICT

ANNEX/CLUBHOUSE Registration Dates for 2020-2021 School Year

All registrations for Annex & Clubhouse are to be completed online

Annex is for students in TK-5th Grades

Clubhouse is for students in 6th-8th Grades

Priority Registration for Currently Enrolled Annex Families and their Siblings

- **January 6, 2020, at 9:00 am until January 17, 2020, at 4:00 pm**
 - Online registration begins for **currently enrolled** Annex families and their incoming siblings.
 - All registrations will require a **\$25 processing fee per child**.
 - Currently enrolled Annex families and their incoming siblings **can only register for the program in which they are currently enrolled**.
 - **Example:** A child enrolled in AM ONLY for 2019-2020 school year can only register for AM ONLY for the 2020-2021 school year for the child and any incoming siblings.
 - **Exception:** Kinder families that are enrolled in PM6 in the 2019-2020 school year can register for PM 1st-5th for the 2020-2021 school year.
 - All payments are **due on the 1st of the month**, starting in August, and are considered late after the 5th of the month.
 - Registered Annex/Clubhouse families will receive a confirmation email when they have completed the online registration process.
 - Families who **do not** complete the registration process by January 17, 2020, at 4:00 pm will need to apply as a new student in the Annex Lottery.

Lottery Registration for New Annex Families and their Siblings

- **January 27, 2020, at 9:00 am until February 7, 2020, at 4:00 pm**
 - Annex/Clubhouse registration available online for new students to be entered into the Lottery.
- **March 16, 2020, by 4:00 pm**
 - Families will receive an **email** from the Annex department to inform new families that they have been accepted or waitlisted in the Annex/Clubhouse.

Families who did not complete online Annex/Clubhouse lottery registration by the deadline, February 7, 2020, can submit a Waitlist registration online any time after 4:00 pm on Friday, February 7, 2020. These will be processed in the order in which they are received and are dependent on space availability.

San Mateo-Foster City School District

1170 Chess Drive, Foster City, CA 94404

650-312-7706

The SMFC District office is open from 8:00 AM to 5:00 PM M-F

Children's Annex Webpage <http://www.smfcsd.net>

SAN MATEO-FOSTER CITY SCHOOL DISTRICT – NONDISCRIMINATION STATEMENT

The San Mateo-Foster City School District does not allow discrimination, intimidation, harassment (including sexual harassment) or bullying based on a person's actual or perceived race, color, ancestry, nationality/national origin, immigration status, ethnic group identification/ethnicity, age, religion, marital status/ pregnancy/ parental status, physical or mental disability, sex, sexual orientation, gender, gender identity, gender expression, genetic information, medical information or association with a person(s) or group with one of more of these actual or perceived characteristics. For questions or complaints, contact: **SMFCSD Equity Officer: Dr. Sarah Drinkwater, Assistant Superintendent of Student Services**; 1170 Chess Drive, Foster City, CA 94404; (650) 312-7341; sdrinkwater@smfcsd.net and **Title IX Compliance Officer: Lori Fukumoto; Prevention Services Coordinator**; 1170 Chess Drive, Foster City, CA 94404; (650) 312-7399; lfukumoto.titleix@smfcsd.net

SAN MATEO-FOSTER CITY SCHOOL DISTRICT

Fechas de Solicitudes e Inscripciones en Annex/Clubhouse Para el Año Escolar 2020-2021

Todas las Aplicaciones para el Annex/Clubhouse se Deben Completar en la Red

Annex es para estudiantes de TK a 5 grado

Clubhouse es para estudiantes de 6-8 grado

Prioridad de Registro para Familias del Annex actualmente inscritas y sus Hermanos

- **6 de enero de 2020, a las 9:00 am hasta el 17 de enero de 2020, a las 4:00 pm**
 - Comienza el registro en línea para las familias **actualmente inscritas** en Annex y sus hermanos entrantes.
 - Todo registro requerirá una tarifa de procesamiento de **\$25 por niño**.
 - Las familias del Annex actualmente inscritas y sus hermanos entrantes **sólo pueden registrarse para el programa en que están inscritas actualmente**.
 - **Ejemplo:** Un niño inscrito en AM SOLAMENTE para el año escolar 2019-2020 solo puede inscribirse en AM SOLAMENTE para el año escolar 2020-2021 para el niño y cualquier hermano entrante.
 - **Excepción:** Las familias de Kinder matriculadas en PM6 en el año escolar 2019-2020 pueden inscribirse para PM 1er-5to para el año escolar 2020-2021.
 - Todos los pagos vencen el primer día del mes, a partir de agosto, y se consideran atrasados después del quinto día del mes.
 - Las familias registradas en Annex/Clubhouse recibirán un **correo electrónico** de confirmación cuando completen el proceso de registro en línea.
 - Las familias que **no completen** el proceso de inscripción prioritaria antes del 17 de enero de 2020, a las 4:00 pm, tendrán que aplicar para la lotería del Annex como nuevo estudiante.

Registro de Lotería para nuevas Familias del Annex y sus Hermanos

- **27 de enero de 2020, a las 9:00 am hasta el 7 de febrero de 2020, a las 4:00 pm**
 - Solicitudes para Annex/Clubhouse disponibles en línea para estudiantes nuevos para ingresar a la lotería del Annex.
- **16 de marzo de 2020, a las 4:00 pm**
 - Las familias recibirán un **correo electrónico** del departamento del Anexo para informar a las nuevas familias que han sido aceptadas o incluidas en la lista de espera en el Annex/Clubhouse.

Las familias que no completaron el registro en línea de la lotería Anexo / Clubhouse antes de la fecha límite, el 7 de febrero de 2020, pueden enviar un registro de la Lista de espera en línea en cualquier momento después de las 4:00 pm del viernes 7 de febrero de 2020. Estos se procesarán en el orden en que son recibidos y dependen de la disponibilidad de espacio.

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La oficina del Distrito Escolar SMFC está abierta de 8:00 AM to 5:00 PM L-V

Página Web de Children's Annex <http://www.smfcsd.net>

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